

**BOARD OF TRUSTEES  
CARSON CITY SCHOOL DISTRICT**

**BYLAW No. 030  
ARTICLE III**

**FUNCTIONS**

**Section 1. Legislative**

The Board shall exercise its rule making power by adopting bylaws and policies for the organization and operation of the school district.

- a. Those bylaws and policies may be adopted, amended and repealed at any meeting of the Board, provided the proposed adoption, amendment or repeal shall have been proposed at a previous Board meeting and notice of the Board's intention to adopt, amend, or repeal shall have duly been given in accordance with law and the Board shall have considered public comment before final action is taken; except that the Board may at its organizational meeting re-adopt existing bylaws and policies upon a majority vote of those present and voting.
- b. The Board may upon the vote required for adoption, amendment, or repeal and where compelling reasons exist, cause to suspend at any time the operation of a bylaw or policy herein contained or provided for, provided the suspension does not conflict with law, and provided further that such suspension shall terminate at the next meeting of the Board or at such earlier time as may be specified in the motion to suspend.
- c. These bylaws and policies may be adopted or amended at a single meeting of the Board in an emergency. An emergency shall be defined for purposes of this rule as any situation or set of circumstances which the Board has reason to believe will close the schools or jeopardize the safety or welfare of the pupils or employees of the district.

Any resolution adopted under emergency conditions shall expire automatically at the first public meeting of the Board following the abatement of the emergency unless the Board moves to adopt said resolution in final form.

- d. Bylaws and policies shall be adopted, amended or repealed by a majority vote of the full Board. The adoption, modification, repeal or suspension of a Board bylaw or policy shall be recorded in the minutes of the Board. All current bylaws and policies shall be printed in the Board policy manual. Any policy or part of a policy that is superseded by a term in a negotiated agreement shall no longer be in force and effect as a policy.

## **BYLAW No. 030 – CONTINUED**

### **Section 2. Executive**

The Board shall exercise its executive power by the appointment of a Superintendent of Schools hereinafter referred to as “Superintendent.” The Superintendent shall enforce the Statutes of Nevada, rules of the State Board of Education and the policies of this Board. Where appropriate, the Superintendent may designate a staff member to perform such responsibilities. The Board shall evaluate the Superintendent at least once annually or as otherwise provided for in his or her contract. The evaluation instrument shall be available to the Superintendent at least six (6) months preceding the evaluation.

- a. The Superintendent may prepare regulations for the administration of the school district which are consistent with statutes or regulations of the State Board and are dictated by the policies of this Board and which shall be binding on the employees of this district and the students in the schools of this district when issued. The Board reserves the right to review and veto administrative rules should they, in the Board’s judgment, be inconsistent with the policies adopted by the Board. Policies may be proposed by Board members at any time. Individuals and groups may propose policies by communication with the Superintendent. Specific policy proposals shall be submitted in writing to all members of the Board prior to a regular scheduled Board meeting. Final action, which shall be by a majority vote of the total membership of seven, can be taken at a subsequent meeting of the Board.
- b. In cases where action must be taken within the school system where the Board has provided no guides for administrative action, the Superintendent shall have the power to act. His decision, however, shall be subject to review by action of the Board at a subsequent regular meeting. It shall be the duty of the Superintendent to inform the Board promptly of such action and of the need for policy.

Reference: NRS 386.365  
Adopted: August 29, 1979  
Revised: November 12, 2002  
October 25, 2011